## **FEMS-Lwoff Award: Regulations**



Scope	The award is intended to reward a person or a group of persons for outstanding service to microbiology in Europe.	
	All fields of microbiology are considered. Preference will be given to scientific research activity. Exceptionally, teaching, writing, or other kinds of service to microbiology may also be considered.	
	Nominees are preferably working and residing in Europe.	FEMS Central Office Keverling Buismanweg 4 2628 CL Delft
Frequency	The prize is in principle awarded once every two years and will be connected to FEMS Congresses.	The Netherlands T +31-15-269 3920 F +31-15-269 3921 E fems@fems-microbiology.org I www.fems-microbiology.org
Award	The award consists of a prize-lecture, a medal with an illuminated address, and an honorarium of a thousand euro.	
Calls	A call for nominations is announced by FEMS at least twelve months before the award of the prize. It is published on the FEMS website and in other FEMS publications, and anywhere else, if appropriate.	
Nominations	Members of FEMS Council, national microbiological societies, scientific groups, or individual microbiologists may nominate a candidate, indicating the reasons and providing a CV (of no more than two pages and, where appropriate, a list of publications in peer-reviewed journals, not extending beyond the last ten years). Members of the FEMS Executive Committee may not nominate candidates from their own country.	
Deadline for nomination	The deadline for nomination is January 10 of every second calendar year in which a FEMS Congress will be held.	
Selection panel	The FEMS Awards Board, in charge of analysing the nominations, consists of the President (convenor), the Vice President (deputy convenor), two Delegate Representatives elected by FEMS Council, and three <i>ad-hoc</i> members appointed by the FEMS Executive Committee. The latter should neither be members of the Executive Committee nor Council.	
Selection procedure	Out of the nominations received and on the basis of only quality criteria, the Awards Board proposes 6-10 candidates, in a ranked list, to the Executive Committee (choice and ranking have to be documented).	
	The Executive Committee makes the final decision.	Registered Charity, (No. 1072117)
Administration	FEMS Central Office acts as administrative centre.	Company Limited by Guarantee

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